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## EVENT INFORMATION

**Radisson Blu Plaza Hotel**  
**Sonja Henies Plass 3, P.O. Box 9206**  
**N-0185 Oslo, Norway**  
**Telephone: +47 22 058000**

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### ARRIVING AT THE GLOBAL STRATEGIC REVIEW:

The Radisson Blu Plaza Hotel is located in the heart of Oslo city centre.

The easiest way to get to the hotel from the airport is by using the Airport Express Train, the "Flytoget". The train stops at Central Station which is just across the street from the Radisson. The trip takes approximately 20 minutes and trains run every 10 minutes. We would like to recommend this as the easiest and quickest solution, certainly for delegates that are residing at the Radisson. A one-way fare on the Flytoget is approximately NOK180. On arrival at Central Station, delegates should make their way up the escalator and follow signs to the Bus Terminal/Oslo Spektrum, which leads to the walkway to the Radisson Blu Plaza Hotel.

The hotel is also accessible by taxi from Oslo Airport, but please note it is advisable to pre-book. The set rate is usually around NOK759 for a one-way trip for four people between the hotel and airport. If the taxi is not pre-ordered the normal rate will be charged, which would be approximately NOK1200 dependent on traffic. A recommended taxi firm is Oslo Taxi (+47 22 388600)

**There will be no pre-arranged shuttle buses to or from the airport and participants are asked to make their own arrangements for transfers to and from the hotels.**

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### REGISTRATION:

**Registration for the conference will take place from 13:00 to 18:00 on Friday 19 September in the Reception Area of the Radisson Blu Plaza Lobby.** Delegates are kindly asked to show photographic identification on arrival at the registration desk. You will be handed a conference badge and delegate folder, which includes the agenda, delegate list and important information about the event. Please ensure that you wear your badge at all times during the conference.

Delegates are asked to ensure that they have registered well in advance of 18:00, since those without an ID tag will be unable to attend the Opening Dinner at Oslo City Hall.

**If you are not residing at the Radisson Blu Plaza Hotel and plan to travel directly to City Hall on Friday evening, please notify [gstr@iiss.org](mailto:gstr@iiss.org) at your earliest convenience, so that we can ensure your ID Tag is ready to collect on arrival at City Hall. Without this, you will be unable to attend the dinner.**

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## THE INTERNATIONAL INSTITUTE FOR STRATEGIC STUDIES

**OSLO, 19–21 SEPTEMBER 2014**

# *The Global Strategic Review*

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### ACCOMMODATION AT THE CONFERENCE:

**If you have not already booked your accommodation, we recommend that you do so as soon as possible to avoid disappointment. Rooms are allocated on a first-come, first-served basis and are subject to availability.** We have now been obliged to release the rooms that were reserved specifically for GSR delegates at the Radisson Blu Plaza Hotel and rates and availability can therefore unfortunately not be guaranteed.

Check-in time for accommodation is from 15:00 at the Radisson and residents are asked to check out before 12:00. Early check-in and late check-outs can be arranged but are subject to availability and chargeable. Breakfast is included in all accommodation rates. Breakfast can also be ordered to your room – for guests staying in Business Class rooms and all suites this is complimentary. For guests staying in Standard rooms, an additional charge will apply dependent on the type of breakfast ordered.

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### TRANSPORT TO AND FROM CITY HALL:

Delegates should note that the Friday evening programme - the Keynote Address, Opening Reception and Dinner - will take place at Oslo City Hall. Transport will be provided at the following times:

Radisson Blu Plaza Hotel to Oslo City Hall  
**at 18:00**

Oslo City Hall to Radisson Blu Plaza Hotel  
**from 21:45 to 23:00 at 15-minute intervals**

Please note that we are unable to cover the cost of transport taken between the two venues outside of these times and therefore recommend that delegates arrive at the Radisson Blu Plaza Hotel Reception at least five minutes prior to departure.

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### DINNERS AT THE GLOBAL STRATEGIC REVIEW:

The GSR programme includes dinners at Oslo City Hall on Friday 19 September and at the Radisson Blu Plaza Hotel on Saturday 20 September. Both evenings will commence at 18:30 with a reception, followed by a Keynote Session at 19:30. We anticipate the dinners will conclude at approximately 22:00. **The dress code for dinners is business attire.**

Speakers are likely to be assigned allocated seating. A seating plan will be displayed at the reception and distributed to the respective delegates in advance. All other delegates and dinner guests may sit where they choose.

**If you have not already informed us of any specific dietary requirements, we ask that you contact [gsr@iiss.org](mailto:gsr@iiss.org) as soon as possible.**

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## LUNCHES:

Lunches will be held at 13:00 on Saturday 20 September and at 13:45 on Sunday 21 September in the Restaurant Gaio at the Radisson Blu Plaza Hotel. Guests may sit where they choose.

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## PLENARY SESSIONS:

Plenary sessions will be held in the Sonja Henie Ballroom at the Radisson Blu Plaza Hotel. Panellists and key delegates will be assigned seats with name boards pre-positioned in the front rows; seating plans will be displayed in the Foyer outside the Ballroom. Name boards for other delegates will be set out in alphabetical order by surname in the Foyer. Delegates may take their seats as they choose and should leave their name boards on their desks at the end of each session.

Following the presentations at each plenary session, the Chair will take questions from the floor. If you wish to ask a question, please hold up your name board until acknowledged by the Chair. We request that questions take no more than three minutes. The Chair may curtail any speaker exceeding this time limit. **All plenary sessions are on the record.**

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## SIMULTANEOUS SPECIAL SESSIONS:

Twelve special sessions will take place across two sittings on Saturday afternoon. Delegates will be assigned to one session within each sitting. **If you have not already confirmed your preferred session choices, we ask that you contact us at your earliest convenience to avoid disappointment.** The IISS will endeavour to give delegates their first or second choice within each sitting, but owing to limited capacity may have to reallocate participants to another session. Those who have not indicated a preference will be assigned a session by the IISS.

Delegates can ascertain their assigned sessions by consulting the lists displayed in the Sonja Henie Ballroom Foyer on Saturday morning. Name boards for delegates will be set out in alphabetical order by last name outside the appropriate room. Panellists will be assigned seating and their name boards pre-positioned in the room. **Special sessions will be strictly off the record and delegates may not quote any part of these proceedings.**

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## DEPARTURE FROM THE GLOBAL STRATEGIC REVIEW:

There will be no shuttle service to the Airport at the end of the conference; delegates are advised to take the “Flytoget” Airport Express Train from Oslo Central Station, which is a short walk from the Radisson Blu Plaza Hotel. Participants are asked to check out of their rooms before 12:00; luggage can be stored at the Cloakroom in the Radisson Blu Plaza Hotel.

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## GLOBAL STRATEGIC REVIEW APP:

The Global Strategic Review App includes details of speakers, important logistical information and the agenda. It will be available for download on Thursday 18 September. To download the App, please search for ‘IISS Events’ on the Apple iTunes Store or Google Play. Alternatively please visit <http://iiss.quickmobile.mobi> to access the download link.

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## FREQUENTLY ASKED QUESTIONS:

### What is the language of the conference?

We ask that all panellists and those asking questions from the floor speak in English. There are no interpretation facilities at the conference.

### Are spouses invited to the dinners?

Owing to capacity restrictions and the working nature of the programme, the IISS is unable to invite spouses to any of the conference proceedings. Please contact [gsr@iiss.org](mailto:gsr@iiss.org) if you would like to reserve an extra place at the dinner(s) for your spouse. Please note that an extra place is chargeable and places will be assigned on a first-come, first-served basis.

### When and where can transcripts and footage of the conference be obtained?

Footage from the conference sessions and copies of the prepared statements, where made available to the IISS, will be posted on the Global Strategic Review section of the IISS website: [www.iiss.org/gsr](http://www.iiss.org/gsr). IISS Voices, the Institute’s blog, will be regularly updated with news of the GSR and views from the conference floor: <http://www.iiss.org/en/voices>.

IISS experts and staff will be tweeting on the IISS Global Strategic Review, providing real-time commentary on the latest developments and speeches. Visit the IISS on Twitter ([@iiss\\_org](https://twitter.com/iiss_org)) and look for tweets referencing #IISS\_GSR. During the conference, participants can find exclusive video insights and interviews on the IISS’ YouTube Channel ([www.youtube.com/user/IISSorg](http://www.youtube.com/user/IISSorg)) and photographs on the IISS Flickr photostream ([www.flickr.com/photos/iiss\\_org](http://www.flickr.com/photos/iiss_org)).

**Should you have any queries or require further information during the conference, please email [gsr@iiss.org](mailto:gsr@iiss.org) or visit the IISS Conference Information Desk next to the Radisson Blu Plaza Hotel Reception, at the following times:**

Friday 19 September: 10:00 – 19:30  
Saturday 20 September: 08:00 – 21:00  
Sunday 21 September: 08:00 – 15:00