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## SUMMIT INFORMATION

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## MENA ECONOMIES: POSITIONING FOR A NEW WORLD (DIS)ORDER BAHRAIN, 16-17 SEPTEMBER

# *IISS Bahrain Bay Forum*

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### BEFORE THE FORUM:

**Online Pre-Registration:** All delegates must pre-register online. Through pre-registration, we obtain the information required to approve and produce the security name badges. Without the online pre-registration, your attendance is not confirmed.

**Passport and Visa:** Unless you are a passport holder of one of the GCC states, or have a resident permit for one of the GCC states, you need to apply for a visa to enter the Kingdom of Bahrain.

You may check your eligibility and submit your application by using the following link: <https://www.evisa.gov.bh/index.html> Please be advised that you will be asked to attach a scan of your passport page and may also be required to send additional documentation to support your application such as the invitation letter to the conference or hotel reservation booking.

Nationals from certain countries will need assistance from IISS in order to obtain their VISA; please contact us latest by 29 August so that we can arrange your VISA on time.

### Travel and Accommodation:

All International delegates will be reserved accommodation at the Four Seasons hotel once we have received your pre-registration and flight details. Please note that unless you have sent us your flight details, the hotel reservation is not completed. IISS will cover the room charges and breakfast, guests will be asked to provide their credit card at check-in in order to pay for any incidentals.

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### BAHRAIN BAY FORUM APP:

The IISS Bahrain Bay Forum App, which includes details on the Forum agenda, important logistical information and links to related social media channels, will be available for download on Wednesday 23 August. The App will be updated regularly before and during the Forum including the addition of the full speaker agenda and delegate list. To download the App, please search for 'IISS Events' on the Apple App Store and Google Play. Alternatively, please visit <http://iiss.quickmobile.mobi> on your device, which will direct you to download link.

The App offers an opportunity to in-app messaging between the delegates. The functionality only works if the both parties have uploaded and signed in to the App.

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### AIRPORT TRANSFERS

**Arriving at the Forum:** The IISS will organise the airport transfers from and to the airport for all participants. Both exits at the Manama airport will have a dedicated airport representative

waiting by an IISS banner to welcome you and direct you to the car on your arrival. Please note that we do not organise individual transfers and delegates are expected to share the car transfer with other delegates arriving at the same time. Return transfers from the Four Seasons to Manama airport are organised until 16:00 on Monday 18 September. Please check the departure transfer schedule available at the on-site registration desk or alternatively on the App.

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### ONSITE REGISTRATION:

Delegates can register at the Registration Desk located at the ground floor lobby next to the Al Bahrain ballroom from 12:00 on Saturday 16 September. All delegates will be given a name badge and a full speaker agenda. The delegate list and Summit information will be available on the Forum App.

**To attend the Opening Dinner on Saturday 16 September, guests must have collected name badges in advance. There will be no entry to dinner after 21:00.**

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### PLENARY AND SPECIAL SESSIONS:

#### Plenary Sessions

Plenary Sessions will be held in the Al Bahrain Ballroom. Delegates may take their seats as they choose.

At each session, once the initial presentations are over, the Chair will take questions from the floor. We request that questions take no more than three minutes; the Chair may curtail any speaker exceeding this time limit. We encourage all speakers and those asking questions from the floor to speak in English if possible. However, simultaneous interpretation will be provided in Arabic.

The Forum App will be used during the plenary sessions for live polling.

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### LUNCHES AND DINNERS:

#### Opening Dinner:

The Opening Reception, Keynote Address and Dinner will take place from 19:00 on Saturday 16 September at Al Bahrain Ballroom. The dress code is business attire.

#### Delegate Lunch

Sunday 17 September: Al Manama Ballroom

#### Speaker Lunch:

Sunday 17 September: Sky 1-2

#### Informal Closing Dinner

Those staying at the Four Seasons after the Forum are invited to join the informal buffet dinner at the Lawn from 18:30 onwards.

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## **BILATERAL MEETINGS:**

The IISS facilitates meetings between the delegates and has reserved Al Bahrain 3 as an open plan meeting space. The space allows 4 simultaneous meetings to take place and the booking is on a first come first served basis.

Room bookings will be made available from 12:00 on Saturday 16 September until 21:00 on Sunday 17 September.

All bilateral meeting requests should be directed to:  
**[harkonen@iiss.org](mailto:harkonen@iiss.org)**.

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## **FREQUENTLY ASKED QUESTIONS:**

### **What is the language of the forum?**

English, and we encourage all speakers and those asking questions from the floor to speak in English if possible. However, simultaneous interpretation will be provided in Arabic.

### **What is the dress code for the forum?**

The dress code for the Opening Dinner and summit is that which is considered appropriate for business meetings in each country represented. desired and according to national custom.

During the Summit, we encourage you to use the hashtag **#IISBBF17** on Twitter.